**PROCEDURE FOR ISSUANCE OF DISABILITY CERTIFICATE AND UDID**

 As per section 57 of the Rights of Persons with Disabilities Act 2016 (Act No.49 of 2016), guidelines issued under gazette notification S.O. 76(E) dated 4th January 2018 for the purpose of assessing the extent of specified disabilities and as per rule 22 and 23 of The Mizoram Rights of Person with Disabilities Rules 2017 the following procedure is laid out for assessment and certification of persons with benchmark disabilities:

**1. Application for Disability Certificate**

Any person with specified disability may apply in **Form VI** of the Rule, for a disability certificate either online **through Unique Disability Identity Portal** (www.swavalambancard.gov.in) **or** submit the **physical application** to a medical authority or any other notified competent authority to issue such a certificate in the district of the applicant's residence as mentioned in the proof of residence in the application.

On receipt of an online application under Rule 22 (1), the dealing assistant on behalf of the medical authority in their respective districts shall verify the information as provided by the applicant and then the medical authority shall assess the disability in terms of the relevant guidelines issued by the Central Government and after satisfying himself that the applicant is a person with benchmark disability, issue a disability certificate in his favour through the Unique Disability ID (UDID) portal.

For applications other than online mode, the dealing assistant on behalf of the medical authority shall ensure that the application is converted to the online mode and shall follow the same procedure as provided above for issuing of disability certificate.

**2. Assessment and certification camps for PwDs organized by SW&TA are held in collaboration with specialists doctors and support staff from H&FW, SCERT, RMSA, SSA and NILD.**

When the nodal department i.e SW&TA hold assessment and certification camps for PwDs, they invite all the other departments mentioned in point No.2. All the logistics of such camp are taken care of by the nodal department, H&FW contributes to such camps by deploying the requisite medical/ surgical specialists and their support staff. If any person is found to have disability of 40% or more, the person is registered to be given PwD certificate by the Medical Authority as per notification No. J.11011/9/2012-HFW/234 dated 18th Sept, 2019. The person is then registered online to be issued UDID.

**3. Time frame for issuing disability certificate**

The disability certificate shall be issued **within a month** from the date of receipt of the application by the dealing assistant on behalf of medical authority.

**4. Issuance of disability certificate**

The medical authority shall, after due examination -

(i) Issue a **permanent disability certificate** in cases where there are no chances of variation over time in the degree of disability; or

(ii) Give a **temporary disability certificate** and indicate the period of validity in the certificate, in cases where there is any chance of variation over time in the degree of disability.

(iii) The certificate is valid only after obtaining approval of the medical board, which includes the concerned specialists and other such board members as given in the notification no.J.11011/9/2012-HFW/234 Dated 18th September, 2019.

**5. Ineligible for issue of disability certificate**

If an applicant is found ineligible for issue of disability certificate, the medical authority shall convey the reasons to him in writing under Form VII of the Rules within **a period of one month** from the date of receipt of the application.

**6. Obtaining UDID**

After obtaining the approved disability certificate, the applicant or any person on his behalf should submit it to the concerned dealing assistant of the district for generating UDID card.

**7.** Further details can be obtained from the H&FW and SWTA department’s websites