

**GOVERNMENT OF MIZORAM  
HEALTH & FAMILY WELFARE DEPARTMENT  
MIZORAM SECRETARIAT, MINECO, KHATLA  
AIZAWL – 796001**

**CIRCULAR**

**Dated Aizawl, the 3<sup>rd</sup> July, 2025**

**No.A.35011/7/2022-HFW:** Applications are hereby invited for filling up of 1 (one) post of Deputy Director (Basic Service) at Mizoram State AIDS Control Society (MSACS) on deputation basis as shown below. Eligible and willing candidates from members of Mizoram Health Service having the following qualifications may submit application through proper channel along with prescribed proforma enclosed in Appendix to the undersigned **on or before 18.07.2025 (Friday)** with photocopy of complete documents.

| Name of post         | Essential qualification                                                                                                                                                                                                                                                                                                                                                                                                                          | Essential Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Desirable                                                                                                                                                                 |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Deputy Director (BS) | MBBS with Post Graduate diploma/degree in Preventive and Social Medicine or Community Medicine or Skin and VD/STD/Dermatology Venereology Leprology<br><br><b>OR</b><br><br>MBBS with Public Health Experience<br><br><b>OR</b><br><br>MBA in Health Management or Master in Public Health or Master in Health Administration<br><br><b>OR</b><br><br>Master degree in Psychology/Social Work/Sociology/Clinical Psychology/Medical Microbiology | Working experience of 7 years in Public Health Programme with focus on STI/RTI management, EVTHS, HIV Counselling and Testing Services, early infant diagnosis services and engagement with communities and affected communities at National/State/District level with Govt./NGO/Development Partners implementing agencies/Private Sector<br><br><ul style="list-style-type: none"> <li>For Master/PG diploma : Minimum 8 years post PG</li> <li>For MPhil : Minimum 6 years post MPhil</li> <li>For PhD: Minimum 4 years post PhD.</li> <li>For Medical Graduate : Minimum of 5 years Post qualification</li> <li>For Medical Post Graduate : Minimum of 3 years Post PG qualification</li> </ul> Working knowledge of MS Office. | Working experience in field based implementation<br><br>Proficiency in data management<br><br>Preference will be given to the candidate working in the field of HIV/AIDS. |

**Sd/- H.LALENGMAWIA**

Commissioner & Secretary to the Govt. of Mizoram  
Health & Family Welfare Department

**Dated Aizawl, the 3<sup>rd</sup> July, 2025**

**No.A.35011/7/2022-HFW**

Copy to :

1. Principal Director, Health & Family Welfare Department
2. Director, Hospital & Medical Education
3. Director, Health Services
- ✓ 4. Project Director, MSACS.

**They are requested to circulate the above under their respective subordinate offices**

(LALHLIMPUII HMAR)

Under Secretary to the Govt. of Mizoram  
Health & Family Welfare Department

**COMMON APPLICATION FORM FOR APPOINTMENT BY DEPUTATION  
(INCLUDING SHORT TERM CONTRACT)/FOREIGN SERVICE/ABSORPTION**

|     |                                                                                                                                                                                  |      |                                                     |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------|
| 1)  | Name of applicant<br>(in capital letters)                                                                                                                                        | :    |                                                     |
| 2)  | Date of birth<br>(enclose self attested copy of supporting document like HSLC, Birth Certificate, etc.)                                                                          | :    |                                                     |
| 3)  | Address for correspondence including contact number                                                                                                                              | :    |                                                     |
| 4)  | Name of post applied                                                                                                                                                             | :    |                                                     |
| 5)  | Designation of present post held                                                                                                                                                 | :    |                                                     |
| 6)  | Name of service/department                                                                                                                                                       | :    |                                                     |
| 7)  | Present scale of pay/level in pay matrix                                                                                                                                         | :    |                                                     |
| 8)  | Date of joining the present grade/post on regular basis                                                                                                                          | :    |                                                     |
| 9)  | Educational qualification<br>(enclose self attested copy of certificates)                                                                                                        | :    |                                                     |
| 10) | Please state whether or not the educational and other qualifications/experience prescribed for the post in the recruitment rules/vacancy circular are satisfied by the applicant |      |                                                     |
|     | Qualifications/experience required                                                                                                                                               |      | Qualifications/experience possessed by the official |
|     | Essential                                                                                                                                                                        | i)   |                                                     |
|     |                                                                                                                                                                                  | ii)  |                                                     |
|     |                                                                                                                                                                                  | iii) |                                                     |
|     | Desirable                                                                                                                                                                        | i)   |                                                     |
|     |                                                                                                                                                                                  | ii)  |                                                     |

| 11)     | Nature of present employment (i.e. permanent/regular or ad hoc or temporary, contract etc.                                                                                                                                                                                                  |          |    | :                |  |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----|------------------|--|
| 12)     | Please state whether the substantive employment is under any of the following employer:<br>a) Central Government<br>b) State Government<br>c) Universities<br>d) Autonomous organizations<br>e) Government Undertaking<br>f) Others                                                         |          |    | :                |  |
| 13)     | Any additional information which you would like to mention in support of your suitability for the post<br>(This may, among other things, include (i) additional academic qualifications (ii) professional training (iii) work experience, etc. Separate sheet may be enclosed if necessary) |          |    |                  |  |
| 14)     | Whether penalty, if any, was imposed on the applicant during a period of 5 years preceding last date for submission of application? If any, enclose a copy of the order of imposition of penalty by the Disciplinary Authority.                                                             |          |    | :                |  |
| 15)     | Details of post(s) held in chronological order (enclose separate sheet, if necessary)                                                                                                                                                                                                       |          |    |                  |  |
| Sl. No. | Name of post held                                                                                                                                                                                                                                                                           | Duration |    | Nature of duties |  |
|         |                                                                                                                                                                                                                                                                                             | From     | To |                  |  |
|         |                                                                                                                                                                                                                                                                                             |          |    |                  |  |
|         |                                                                                                                                                                                                                                                                                             |          |    |                  |  |
|         |                                                                                                                                                                                                                                                                                             |          |    |                  |  |
|         |                                                                                                                                                                                                                                                                                             |          |    |                  |  |
|         |                                                                                                                                                                                                                                                                                             |          |    |                  |  |

The information furnished above is/are correct to the best of my knowledge and nothing has been suppressed. I understand that in case of my selection, if any information furnished above is found to be false or misrepresented at a later stage, my selection is liable to be cancelled with the approval of the Competent Authority.

Date:

Name & signature of applicant

**CERTIFICATE OF THE ADMINISTRATIVE DEPARTMENT/CADRE  
CONTROLLING AUTHORITY**

Certified that the particulars furnished by the officer are correct as per the service records and the department has no objection for appointment of the officer on deputation (including short term contract)/deputation on foreign service/absorption (please select the appropriate one).

Date:

Signature of an officer not below the rank of  
Under Secretary in the cadre controlling authority