

No.D.11011/25/2021-DHS/PRO/COVID-19/193
GOVERNMENT OF MIZORAM
DIRECTORATE OF HEALTH SERVICES

Dated Aizawl, the 14th September, 2021

TENDER NOTICE

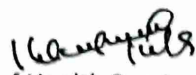
Sealed Tenders are hereby invited from reputed and bonafide Manufacturers or their authorized distributors, dealers, stockist or agents for "Rate Contract of Office Furniture and Electronic Devices.

The Tender will be received by the Director of Health Services, Dintar, Aizawl on or before 7th October, 2021 (Thursday) upto 12:00 noon under the Terms and Conditions which may be obtained from **Procurement Section, Directorate of Health Services**, Mizoram, Aizawl on all working days or maybe downloaded from the Department website health.mizoram.gov.in. Quotations are to be opened by Director of Health Services or his authorized representatives at 01:00 pm on the same day.

Sd/-
(Dr. H. LALCHUNGUNGA)
Director of Health Services
Mizoram : Aizawl

Memo No. D.11011/25/2021-DHS/PRO/COVID-19/193 Dated Aizawl, the 14th September, 2021
Copy to :-

1. P.S to Minister, H&FW Deptt., for favour of information.
2. P.A. to Vice Chairman, Health & Family Welfare Board for information.
3. PPS to Secretary, Health & Family Welfare Deptt., Govt. of Mizoram.
4. P.S to Secretary, ICT for information and necessary action. The Open Tender Notice may kindly be uploaded in the State Public Procurement Portal.
5. The Under Secretary to the Govt. of Mizoram, Health & F.W Deptt.
6. The SMEMO, Directorate of Health Services for circulation in daily newspapers for at least 2 consecutive days.
7. Website Manager, Directorate of Health Services with a request to publish in Department Website (health.mizoram.gov.in)
8. Guard file.


Director of Health Services
Mizoram : Aizawl

TERMS & CONDITIONS FOR SUPPLY OF OFFICE FURNITURE AND ELECTRONIC DEVICES UNDER DIRECTORATE OF HEALTH SERVICES

1. The cover of the tenders should be superscribed and addressed as –

**Sealed Tender for Supply of Office Furniture and Electronic Devices
THE DIRECTOR OF HEALTH SERVICES
MIZORAM : AIZAWL.**

2. Tenders submitted by Authorized dealers should attach certificate of Authorization or Distributorship or Dealership as the case may be from the concerned Manufacturers duly attested by a Gazette Officer. Original Certificate should be produced at the time of opening, if demanded.
3. Page index should be maintained at the front page of the tender documents. Every page should be numbered. Corrections, if any, shall be initialed, stamped and dated. Handwritten documents will not be entertained.
4. Tenders should be submitted in the prescribed form only in both **hard and soft copy (MS Word & Excel Format)**. Prescribed form may be collected by payment of Rs.500/- from Procurement Section, Directorate of Health Services.
5. Tender should be accompanied by ***Bid Security 2% of the quoted amount*** in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque or Bank Guarantee from any of the Commercial Banks which should remain valid for at least 45 days duly pledged in favor of Director of Health Services, Mizoram ***duly signed and stamped by the Tenderer at the back side of the draft/ deposit.***
6. The tenderer should submit photo copy of ISO/ISI and GMP certificate duly attested by a Gazette Officer. Manufacturers submitting their tenders directly should attach Photostat copies of their Manufacturing License, CIN (Corporate Identity Number) and other relevant permissions/licenses required for such manufacturing, duly attested by a Gazette Officer.
7. Tenderer must furnish detail specifications of the materials quoted. **They must also submit relevant Brochure/ Catalogue in support of the quoted items.** Warranty period should be mentioned clearly and availability of After-Sale-Services facilities during warranty period and AMC offered in detail.

8. Transportation plan during lockdown period and the expected requirement of days for delivery should be clearly mentioned.
9. Tenderer should quote their rates F.O.R Destination i.e **Central Medical Store, Zemabawk, Aizawl as well as other Health Centres and various Screening Points throughout Mizoram as may be mentioned in the Supply Order.**
10. *Quoted rates in terms of Indian Rupees will be considered inclusive of **Goods and Services Tax (GST) as well as transportation charges.*** If there are more than one brand, the separate rates for such brands with specific details shall also be mentioned.
11. Tender must be accompanied by the following documents –
 - a) Photo copy of **GST Registration Certificate** duly attested by a Gazetted Officer. Original certificates should be produced at the time of opening of the tenders/quotations, if demanded.
 - b) Photo copy of **Scheduled Tribe Certificate** duly attested by a Gazetted Officer (for Tribal Tenderer). Original certificates should be produced at the time of opening of the tenders/quotations, if demanded.
12. The undersigned shall not be bound to accept the lowest rate or any of the tenders and reserves the right to accept or reject any tenders without assigning any reasons thereof.
13. Late/delayed tenders will not be entertained. **Certificates other than those stated in the above clauses should not be attached.** Any other/further clarifications in connection with submission of the tender may be made from the office of Director of Health Services, Mizoram during office hours on all working days.
14. Firms or individuals who attempt to negotiate/campaign, direct or indirect, on the part of tender with the authority to whom he has submitted the Tender or the authority who is competent to accept, shall be excluded from consideration, if proved.

15. Once the rate is accepted and communicated to the selected firm, the same will remain valid during the validity period of the agreement with the approved supplier. **No price escalation will be permissible during the validity period, which is normally for a period of 12 months and is extendable, if mutually agreed upon by both the parties;** i.e. Director of Health Services and concerned approved supplier, subject to recommendation of the State Purchase Advisory Board or the Departmental Purchase Advisory Board, as the case may be.
16. The selected firm will have to supply the materials within the period fixed by the Department/Authority. If the supply cannot be made within the stipulated period without any intimation, the Department has the right to cancel the Supply Order.
17. The selected firm should furnish Security Deposit of 5% of the total value of the supply before issue of supply order in the form of Account Payee Demand Draft / Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Bank's which should remain valid for a period of at least 60 days beyond the date of completion of all contractual obligations of the suppliers, pledged in favor of Director of Health Services, Govt. of Mizoram ***duly signed and stamped by the tenderer at the back side of the draft/deposit.***
18. The selected firm should execute an appropriate Deeds of Agreement within 5 days from the date of issue of acceptance of their quoted rates failing which their quoted rate will be treated as invalid.
19. All payments will be made only after the materials are received in full and in good condition and after completion of supply.
20. In case of any legal disputes/litigations arising out of this Tender Notice or its items, the Courts of Law at Aizawl only shall have jurisdiction to adjudicate the same.

Sd/-
(Dr. H. LALCHUNGNUNGA)
Director of Health Services
Mizoram : Aizawl

TENDER ANNEXURE FOR OFFICE FURNITURES AND ELECTRONIC DEVICES

Sl. No.	Name of Items	Specifications	Requirement	Required Quantity	Brand	Rate
1	Xerox Machine with Stabilizer	Color Output : Black & White Functions : Photocopy Supported Paper Size : A3 Number Of Trays : 1 Item Color : Black	Brochure/ Catalogue	1 (for Lengpui Airport Screening point)		
2	Refrigerator with Stabilizer	Type : Single Door Refrigerator Type : Top Freezer Refrigerator Defrosting Type : Direct Cool Compressor Type : Normal Compressor Capacity : 190 L	Brochure/ Catalogue	3 (1 each for Vairengte, Bairabi & Kanhmun Screening points)		
3	Ceiling Fan	Power Source Electric Controller Type Button Control Number of Blades 3 Material Metal	Brochure/ Catalogue	5 (2 nos. for Vairengte, 1 each for Bairabi, Saiphai, Phaisen Screening points)		
4	Steel Almirah	Almirah Size : H72" x B36" x D18 No of Shelves (Nos) - 5 Type of Shelves - Fixed Number Of Door - 2	Brochure/ Catalogue	2 (1 each for Bairabi & Kanhmun Screening points)		
5	Water Cooler	* Material :Stainless Steel * Capacity: 80 Ltr * Type: Storage Water Cooler * Cooling Capacity (Ltrs/hr): 40 Ltr/Hr * Refrigerant: R-22 * Dimensions (WxDxH) (mm): 590 x 490 x 1200 mm * Number of Faucets: 2 * Rated current (amp): 2.5 Amp	Brochure/ Catalogue	1 (for Kanhmun Screening point)		
6	Water Tanky	500 ltrs. Diameter : 880 MM Height : 950 MM Man Hole : 400 MM	Brochure/ Catalogue/ Photo	1 (for Kanhmun Screening point)		

7	Generator	2.8 kVA FUEL : Fuel Type : Unleaded Petrol Fuel Tank Capacity (Ltr.) : 12.5 Capacity : Max. Output : 3000 VA Rated Output 230v / 50 Hz : 2800 VA	Brochure/ Catalogue	1 (for Vairengte Screening point)		
8	Table	Style : Contemporary Frame : Material Plastic Shape : Rectangle Base Type : Legs Assembly Required	Brochure/ Catalogue	14 (1 each for 14 Screening points)		